



59th Annual Art in the Park

October 7 & 8, 2023

ARTIST INFORMATION & APPLICATION

	LOCATION	DATES	DAY	TIMES
CHECK-IN & LOAD-IN	Boulder City, Nevada	October 6, 2023	Friday	7:30am-8:45pm
FESTIVAL DATE & TIME	Boulder City, Nevada	October 7, 2023 October 8, 2023	Saturday Sunday	9am-5pm 9am-4pm

Contact: Wendy Adams
Foundation Manager
(702) 293-0214
wendy@bchnv.org

Mail Application to: Boulder City Hospital Foundation
1000 Nevada Way, Suite 101
Boulder City, NV 89005

2023 Art in the Park Information

VENDOR PET POLICY: Vendors are not permitted to bring pets to Art in the Park. If you are a vendor, no pet(s) shall be used as part of your display. Your pet(s) should stay home, or you may make advance arrangements to have your animal(s) taken care of during the event at a local kennel.

WHAT IS ART IN THE PARK? Art in the Park is one of the largest outdoor art festivals in the Southwest and is the largest fundraiser for the nonprofit Boulder City Hospital Foundation. The event is held over two days in beautiful Boulder City, Nevada, not far from Lake Mead, Hoover Dam, and the bright lights of Las Vegas. The festival area includes Wilbur Square, Bicentennial Park, and North and South Escalante Parks, as well as Arizona and Colorado Streets. Attendance is free, and although Boulder City's population is just under 17,000, the event draws over 100,000 visitors each year and hosts over 300 artists and 20 unique food vendors.

ABOUT THE BOULDER CITY HOSPITAL FOUNDATION: The Boulder City Hospital Foundation is a 501(c)(3) organization whose purpose is to raise funds for capital equipment and improvements to the nonprofit Boulder City Hospital.

ELIGIBILITY: The event is open to all ORIGINAL artists, crafters, and gourmet edible vendors. Entries are judged on originality, design, and high quality art and craftsmanship. Gourmet edible entrants must make their products 100% and the products must be sealed. *Fresh food products fall under the Food Vendor category and require a different application and fee.*



ORIGINAL ARTISTS: No commercial, imported, manufactured, or mass produced items purchased for resale allowed. One artist per booth. No booth sharing. No unapproved transferring of booths including but not limited to a subletting or assignment. No propane or other heat producing equipment allowed. No distributors allowed. No expansion of booth into aisles or sidewalks or other artists' space beyond the purchased booth dimensions. These rules will be strictly enforced. You must display within your 10' x 15' space and work around any rented weights that must be within your space.

SPACES: Each space is 10' by 15' or 10' by 30'. Exhibitors must provide their own canopies, signage, and displays, and they must be professional in appearance OR you can elect to rent your tent and weights. There is not an official rental company. **Tent stakes and augers are not permitted.** If we notice you are using stakes or augers to secure your booth, you will be asked to remove them and be charged a \$200 penalty and a separate bill will follow from the City of Boulder City to replace property damaged by your stakes.

Due to possible windy conditions, we recommend sandbags, concrete blocks or water barrels for booth stability. Check-in takes place at the Raffle Booth on Friday, October 6th from 9am-8pm. All work must be in place by 9am each day and remain set up until close of business each day. Exhibitors are responsible for the safety and liability of their own display and product. **NO electricity is available – if you need to run a generator it must be a silent one and you must pull a permit from the fire department and pay an additional fee to the fire department of approximately \$75.** Playing radios or other mechanically reproduced sound is prohibited. All sound, including those produced by generators, must be turned off no later than 6:00pm.

NEVADA STATE SALES TAX: During registration, all exhibitors receive a form entitled "One Time Sales Tax Return." Exhibitors are responsible for the Sales Tax collected during the event and the payment of that Sales Tax is due by check or cash at the close of the show on Sunday, October 8th from 4pm to 7pm at the Tax Booth. Exhibitors with a valid Nevada State Sales Tax number please include that number on the form and mail it to the address provided by the Nevada Tax Department. Any exhibitor who falls to turn in the "One Time Sales Tax Return" form will be excluded from future events.

RAFFLE: We truly appreciate your support of this community fundraising event, and a big part of the event is the raffle. **All participants are required to donate a minimum of (1) piece to the fundraising raffle. Your raffle donation must be a representation of what you sell in your booth during Art in the Park, no buy/sell items will be accepted for the raffle. A donation receipt will be provided.** Artists will receive information, load in passes, program book, etc. upon check in. At the discretion of the raffle booth manager, your item may be turned away and you will be asked for another item that better represents your artistry.

AWARDS: Ribbons are awarded in the Fine Art, Fine Craft, and Contemporary Craft categories. Judging is at the discretion of the Boulder City Hospital Foundation.

ORIGINAL ARTISTS ONLY: No representatives are to be sent in place of the original artist. Identification will be checked. Partners must be listed on the original application.



FEATURED ARTIST: Featured Artist is chosen as the prior year's winner of Best in Show. Be prepared to work closely with event staff to share your thoughts and ideas that best represent your artistry that will have a dynamic effect on t-shirts, posters, and all marketing materials. As the Featured Artist, you may be asked to appear on TV and interviewed by various Nevada publications whether live or in print.

SPRINKLERS: Please note that the sprinklers come on at 9pm on Sunday. If you have not left the parks or you have left property in the parks at that time, then you may have water damage or other inconvenience. Boulder City Hospital Foundation is not responsible for any such damage or inconvenience.

****APPLICATION DEADLINES & FEES****

Standard Fee Applications must be postmarked, or hand delivered by July 31, 2023.

BOOTH FEES:

- 10' x 15' = \$510 + \$40 processing and handling fee (nonrefundable) = \$550
- 10' X 30' = \$1,020 + \$40 processing and handling fee (nonrefundable) = \$1,060

LATE FEES: If your application is postmarked or delivered on or after July 31, 2023, a \$50 late fee will be applied.

Booth fee and application fee must be included with this application (one check please OR you may pay via credit card by calling into the office). CHECKS WILL BE CASHED OR CREDIT CARDS WILL BE RUN UPON RECEIPT OF YOUR APPLICATION. Applications are not considered submitted without payment. Make checks or money orders payable to *Boulder City Hospital Foundation*. We cannot hold checks. A fifty dollar (\$50) fee will be assessed on any returned check. Failure to pay returned check fee within ten (10) days of notification will result in automatic cancellation of application. Booth fees for artists not accepted into the show will be refunded within approximately two (2) weeks of mailing of notification letters.

The booth fee (\$510) is refundable if not selected for participation; however, the processing and handling fee is nonrefundable. No refunds will be given for inclement weather, forces of nature, Acts of God, pandemics, change in law or other government regulation(s) including health directives, noncompliance of event rules and regulations, or any other reasonable purpose as determined by Foundation Manager.

NOTIFICATIONS: Acceptance/non-acceptance letters will be sent via email only SO IT IS EXTREMELY IMPORTANT THAT YOUR EMAIL IS LEGIBLE. THE FOUNDATION SUGGESTS THAT YOU MAKE A LABEL WITH YOUR NAME AND EMAIL TYPED ON IT AND STICK IT ON THE APPLICATION TO ALLEVIATE ANY EMAIL CONFUSION. Notifications will go out upon acceptance. We do not mail anything, so please check your emails frequently for updates, booth assignments and other frequently asked questions. If you have not heard from our office by July 31, 2023, please call so we can correct your email on file and resend materials.



CANCELLATIONS/WITHDRAWAL FROM THE EVENT: Artists who need to cancel or withdraw from the event for any reason must do so in writing via email or US Mail by July 31, 2023. Booth fees (\$510) will be refunded within approximately two (2) weeks from notification. Process and Handling fees are nonrefundable. **No refunds will be given after July 31, 2023. In order to be fair to all participants, there are no exceptions.** A check will be issued to you within two (2) weeks of cancellation.



2023 Art in the Park Application Instructions

WHAT WE NEED FROM YOU

PLEASE SUBMIT THE FOLLOWING:

	Completed Application & Agreement (pages 5 through 9) (PLEASE PRINT LEGIBLY)
	Email address written legibly. All notifications will be sent via email.
	Minimum of three (3) photos of <i>Work in Progress</i>
	Minimum of three (3) photos of <i>Final Product</i> (at least 3" by 5") of <u>each</u> original medium.
	One booth photo.
PAYMENT IN FULL:	
	<u>CHECK</u> (Make checks payable to Boulder City Hospital Foundation) OR
	<u>CREDIT CARD</u> (Call Boulder City Hospital Foundation at (702) 293-0214)

MAIL YOUR COMPLETED APPLICATION AND PHOTOS TO:

**BOULDER CITY HOSPITAL FOUNDATION
 1000 NEVADA WAY, SUITE 101
 BOULDER CITY, NV 89005**

Photos are kept on file for future participation in Boulder City Hospital Foundation events.

By applying, you consent to storage of photographs for future application purposes.



2023 Art in the Park Application

EXHIBITOR/BUSINESS OWNER NAME			
BUSINESS NAME			
ADDRESS			
CITY		ST	ZIP
PRIMARY PHONE			
BUSINESS PHONE			SECONDARY PHONE
WEBSITE			
EMAIL ADDRESS			

[PLEASE WRITE CLEARLY OR PLACE A TYPE WRITTEN LABEL WITH YOUR NAME AND EMAIL ADDRESS HERE.] All communication is done via email! If the Foundation does not have your correct email address, then you will never know if you have been accepted or what your booth number is. All updates on important information is conveyed through email. You will miss any update if you are not on the email list. It is your responsibility to provide us with a working email, and it is your responsibility to regularly check this email.

Do you require handicap access?	
<input type="checkbox"/> Yes	Please provide a copy of handicapped placard with your application.
<input type="checkbox"/> No	
Are you requesting a reasonable accommodation?	
<input type="checkbox"/> Yes	I am requesting reasonable accommodation. Please specify the nature of the accommodation you are requesting. You do not need to disclose private information. Only what you would like to request as a reasonable accommodation.
<input type="checkbox"/> No	
Reasonable Accommodation Requested:	

Booth Size Requested:	
<input type="checkbox"/> Single	10' x 15'
<input type="checkbox"/> Double	10' x 30'

Number of Years at Show:					
<input type="checkbox"/> I'm New!	<input type="checkbox"/> 1 Year	<input type="checkbox"/> 2 Years	<input type="checkbox"/> 3 Years	<input type="checkbox"/> 4 Years	<input type="checkbox"/> 5+ Years
Previous Exhibitor (not last year). Please tell us which years you exhibited:					
How did you hear about Art in the Park:					

Raffle Donation: (Please describe your raffle donation. Raffle donation is mandatory and due upon check-in.)	
Estimated Value of Raffle Donation(s):	\$

Payment Type:	
<input type="checkbox"/> Check	Indicate check number: <i>I understand that my application is not complete until my check is received by the Foundation.</i>
<input type="checkbox"/> Credit Card	<i>I will call the office to provide. I understand that my application is incomplete until payment is received by the Foundation.</i>



MEDIA CATEGORY (check only one):

Fine Art	Wilbur Square	Art form practiced mainly for is aesthetic value and beauty rather than functional value: "art for art's sake."
Fine Craft	Wilbur Square	Innovative & cutting edge in use of materials & aesthetic vision demonstrating critical inquiry into processes.
Contemporary Craft	Bicentennial Park	High standard of workmanship with some innovation but not especially unique in design.
Traditional Craft	Escalante Parks	Traditional skill, objects, materials. Not "new" in use of materials, techniques, or in producing something unique.
Gourmet Edibles	Escalante Parks	Food products made and packaged by the applicant. Not mass produced in a commercial kitchen.
<input type="checkbox"/> Demo Items	South Escalante Park ONLY	Items we have identified to be uniquely made but not 100% hand crafted and may appear demo in nature.
Kid Area		

DESCRIPTION:

- | | | | |
|-------------------------------|-----------------------|-----------------------|-----------------------|
| Ceramic | Wood | Fiber/Clothing | Mixed-Media 2D |
| Jewelry | Drawing/Pastel | Metal | Mixed Media 3D |
| Painting (Oil/Acrylic) | Leather | Glass | Other |
| Watercolor | Paper | Photography | |
| | Sculpture | Gourmet Edible | |

Description for printed program:		
Price range of your artwork:	\$	
How do you create your art form? (Describe specific techniques):		

<input type="checkbox"/>	I make each item 100% from scratch OR	
<input type="checkbox"/>	I purchase part of the finished product.	
If purchased, explain what is purchased:		

BOOTH REQUEST: After reviewing your application and photographs, you will be placed in the park specific to your category using the definitions above. Indicate your preferred booth spaces in the park appropriate for your media category.

Please note, provided maps are approximations that may look different when the physical conditions at the time of marking the parks is undertaken.

Do not say, "same as last year." Circle the space on the map, included with this application, of where you would like to be. We will do our best to accommodate your request, but booths are assigned on a first come, first served basis based upon postmark date, NOT seniority. Note, the maps are demonstrative only and may change; what may appear to be a corner booth may not be a corner when the actual spaces are designated.

Booth # Request:	1 st Choice		2 nd Choice		3 rd Choice	
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Additional Requests Regarding Booth Assignment:	



2023 Art in the Park Agreement

RULES AND REGULATIONS

By signing this agreement you agree to the terms of each item below, fees may apply for non-compliance of rules, please read carefully.

The stated applicant agrees to the following, and agrees to notify all staff members and/or volunteers of the following:

1. The Boulder City Hospital Foundation, also referred to as "Foundation", and you, also referred to as "Artist", agree to the 2023 Art in the Park Agreement, herein "Agreement". 2023 Art in the Park is also referred to as "Art in the Park," "AITP," and "Event".
2. Adhere to the vendor pet policy. No pets are permitted at your booth, or to be used as a display for your product.
3. Pay the full application and booth fee with your application. Checks will be cashed or credit cards will be charged upon receipt. Booth fees will be refunded if not accepted. Rejection based upon noncompliance will result in nonrefundable fees.
4. There will be a \$50.00 fee for all returned checks and you must immediately provide a replacement money order or cashier's check. Failure to do so will result in cancellation.
5. No refunds will be given for inclement weather, forces of nature, Acts of God, pandemics, change in law or other government regulation(s) including health directives, noncompliance of event rules and regulations, or any other reasonable purpose as determined by Foundation Manager.
6. Those who need to cancel or withdraw from the event must do so in writing via email or US Mail by July 31, 2023. No refunds will be given after July 31, 2023.
7. Protect, indemnify and save harmless the Boulder City Hospital, Boulder City Hospital Foundation, City of Boulder City, and all participating artists, vendors, and volunteers from any liabilities for personal injuries, death and/or property damage incurred by any person in connection with participation.
8. All participants MUST clearly display their provided booth number in the UPPER corner of your tent/booth.
9. The Boulder City Hospital Foundation reserves the right to remove any exhibitor and their display for any violation of the rules and regulations.
10. All participants and their staff/volunteers are prohibited from smoking or drinking alcoholic beverages anywhere in or around their booths.
11. Any unruly conduct or use of foul language to or in front of Art in the Park patrons, personnel or volunteers will be considered grounds for immediate expulsion from Art in the Park with no refund. Likewise, no conduct or language that creates an unsafe or exclusive environment will be tolerated including but not limited to harassment regarding any protected class as recognized by law.
12. The Boulder City Hospital Foundation is the final authority determining booth placement, typically based on category. Space requests are not guaranteed.
13. All participants must display and sell only original pieces as described in this application. No commercial or mass produced items allowed. The Foundation reserves the right of final determination of originality of artistic creations entered. If the work is deemed not original or does not meet acceptable and conditional guidelines, the Boulder City Hospital Foundation reserves the right to terminate said display and prohibit sales. Failure to comply may result in immediate dismissal from the event with no refund.
14. No representatives are to be sent in place of the original artist. Identification will be checked. Partners must be listed on the original application.
15. One artist per booth. **No sharing booths.** No extension of booth or display beyond purchased booth size.
16. Provide, at no cost to the Boulder City Hospital Foundation, the equipment, signage and staff/volunteers necessary to set up, display, and sell artwork.
17. Decorate assigned booth space in an attractive manner, using only materials that will not interfere with patron traffic lanes or neighboring participants.
18. Playing radios or mechanically reproduced sound is prohibited.
19. Participants are prohibited from distributing literature of, or promoting any religious, fraternal, political, or commercial organization. Literature on the artist's work or gallery is permitted.



20. Be ready by 9:00am each morning, and close by 5pm Saturday and 4pm Sunday. There is no early tear down. Participants arriving late OR tearing down early will not be invited back.
21. Tent stakes and augers are not permitted per the City of Boulder City Parks and Recreation. We recommend sandbags, concrete blocks or water barrels for booth stability and safety. **The City notifies us after the event of vendors who violated this policy, and those vendors will not be allowed back to our show and be fined \$200.**
22. No propane or heat generating, or cooking devices permitted. Generators are generally not permitted. Only small, silent generators will be permitted on a case by case basis with prior approval only by Foundation Manager. Any generator making excessive noise or otherwise interrupting the event will be required to be turned off. Final authority for these determinations resides in Foundation Manager.
23. Participants agree not to use the City's electrical and or water outlets. No electricity or water is available.
24. Participants are responsible for the security of their own work. The Boulder City Hospital Foundation and any and all volunteers for Art in the Park assume no responsibility for any loss or damage to any inventory, artistic works, display materials, or artist's personal property for any cause whatsoever. Night security is provided.
25. Complete and turn in the "One Time Sales Tax Return" form and payment to the Nevada Tax Department in a timely manner. Exhibitors who fail to do so will be banned from future events.
26. All participants are required to donate a minimum of one (1) original art piece to the raffle. Your donation must be a representation of what you sell in your booth, no buy/sell items will be accepted as a raffle item. At the discretion of the raffle booth manager, your item may be turned away and another item will be asked to replace it. This is to best represent your artistry.
27. Ribbons are awarded in Fine Art, Fine Craft, and Contemporary Craft categories, as well as Best in Show. Award decisions are in the discretion of the Foundation.
28. Event participants agree to the use of videos and photographs taken at the event for promotional purposes. Any photos or videos taken at the event are the property of the Foundation.
29. Free vendor parking is available at the Elaine K. Smith Building at the corner of Utah and Wyoming. Space is limited and not guaranteed.
30. Artists are responsible for cleaning up their booth area. **If trash or debris is left behind for event staff to clean up, you will be assessed a fine up to \$200 and run the risk of being excluded from future shows.**
31. This Agreement constitutes the entirety of the contract between the parties. No alleged representations, including verbal statements from Foundation staff or volunteers, are enforceable.
32. If any term or portion of this agreement is not upheld by a Court of law, that section is severed and the remainder of Agreement remains enforceable.

Acknowledgment of Agreement to Terms (check box)

I have read, understood, and agreed to all terms of Agreement. I confirm that this Agreement is accurate and completely sets forth the understanding between myself and the Boulder City Hospital Foundation (Art in the Park).

Signature	Date
Printed Name	Company Name

